

ROBERT G. CASSILLY
Harford County Executive

ROBERT S. McCORD
Director of Administration



RICHARD C. TRUITT
Director of Inspections,
Licenses and Permits

Harford County Towing Appeals Board Meeting Minutes

Tuesday, August 22, 2023

9:00 AM to 9:30 AM

Dept. Inspections, Licenses, and Permits Conference Room

220 S Main Street Bel Air, MD

Reference: DILPM-000341-2023

I. Call to Order and Roll Call – Board Chairperson Erin Brown at 9:05am

Attendees included:

Board Members

Roxanne Lynch
Erin Brown (via Microsoft Teams)
Lt. Scott Blankenship (via Microsoft Teams)
Joe Neukum (via Phone)

DILP Staff

Harold Boling
Kathryn Holloway
Dave Cross
Scott Schott

Public Attendees

Tim Bonner

II. Consideration & Approval of Past Meeting Minutes from July 25, 2023

Motion to approve Meeting Minutes was made by Roxanne Lynch, seconded by Lt. Scott Blankenship. Unanimously approved by voice vote.

III. Report from the Department – Scott Schott, DILP Coordinator for Licensed Towing Companies

Mr. Scott Schott reminded the board of the Memo that was sent out to towers requiring 60 days notification prior to moving location.

Additionally, he made mention of July's report of Calls for Service and anything over 5 missed calls is a violation.

Mr. Schott stated he will review August's Report and if warranted will send Notice of Violation letters in September.

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IV. Unfinished Business

A. Consideration of Proposed Maximum Allowable Tow Rates

Motion to approve Allowable Tow Rates was made by Roxanne Lynch, seconded by Lt. Scott Blankenship. Unanimously approved by voice vote.

V. New Business from Towing Appeals Board Members

(Tabled until next Board Meeting)

VI. Public Comment

No public comment was noted.

VII. Next Meeting Announcement / Adjournment

The next meeting of the Towing Board of Appeals will be the Proposed Maximum Allowable Tow Rates Public Hearing posted and advertised for Tuesday, September 12, 2023 in the County Administration Building First Floor Conference Room from 9 to 10 AM

Mrs. Roxanne Lynch made a motion to adjourn, seconded by Ms. Erin Brown The voice vote was unanimous.

The meeting adjourned at 9:15 AM.

Transcribed by Kathryn Holloway
Towing Appeals Board Secretary

Date September 8, 2023

Reviewed/Edited by N Roxanne Lynch
DILP Towing Appeals Board Representative

Date September 11, 2023

DocuSigned by:
Approved by ERIN BROWN
6926069755941DD Towing Appeals Board Chairperson

Date 9/13/2023